



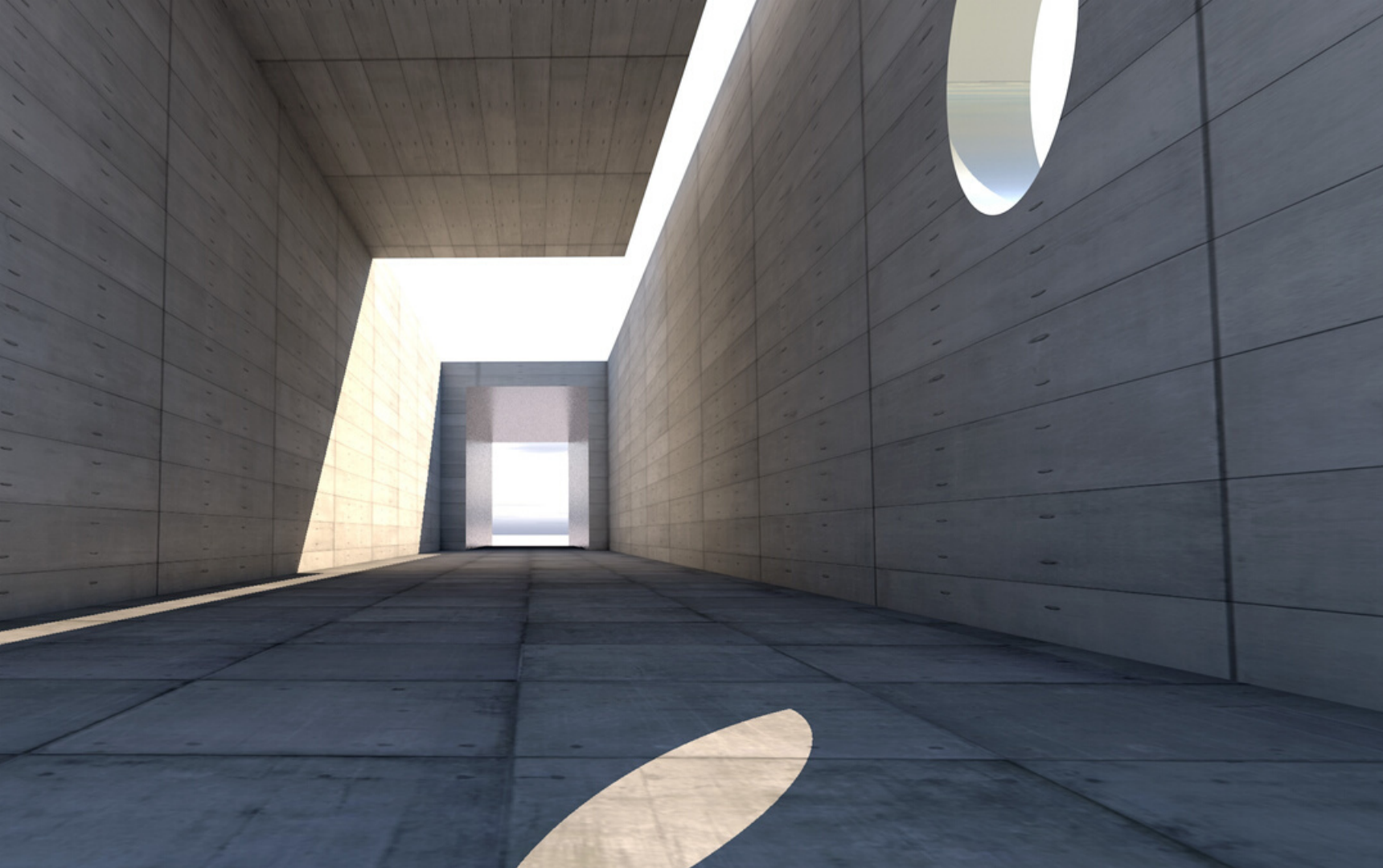
SERVING CONTRACTORS SINCE 1911

VIRTUAL MEETING GUIDE





In light of the recent COVID-19 pandemic & social distancing guidelines, it is no longer possible to meet face-to-face with customers & their clients or prospects. The TW Perry IT & Marketing team have compiled a variety of programs & applications to address this issue.

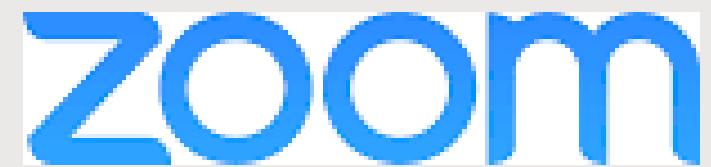


Programs & Applications

Google Meet



ZOOM



GoToMeeting



FaceTime



New User Guide:

<https://bit.ly/3aI2hbE>

1. Go to meet.google.com
2. Select start meeting
3. Join or present a meeting
4. Share meeting info with others

Inviting others to join your meeting is as simple as sharing the invitation or join link. You can do this after scheduling your meeting by clicking Copy the Invitation.



Google Meet



zoom



New User Guide:

<https://bit.ly/2yAPTn5>

1. Create account (see link left)
2. Sign into account
3. Update your user profile
4. Schedule meeting with Zoom Web Portal

Inviting others to join your meeting is as simple as sharing the invitation or join link. You can do this after scheduling your meeting by clicking Copy the Invitation.

New User Guide:

<https://bit.ly/3eWBwDA>

1. Create account
2. Sign into account
3. Send Invites for meeting participants

Inviting others to join your meeting is as simple as sharing the invitation or join link. You can do this after scheduling your meeting by clicking Copy the Invitation.



GoToMeeting
by LogMeIn





FaceTime



New User Guide:

<https://bit.ly/2LnDLCd>

1. Select FaceTime App on your iPhone
2. Select contacts you would like to meet
3. Choose Audio or Video

Inviting others to join your meeting is as simple as selecting participants in your contact list and sending out an invite. You can call up to 32 participants, but they will all need to have an Apple iPhone, iPad, or Mac Computer.



Contact details

For additional support videos



Mike Riegel

MRiegel@twperry.com

Leo Belvis

LBelvis@twperry.com

Natalie Noble

NNoble@twperry.com

